

November 16, 2016

REGULAR MEETING

The regular meeting of the Martinsburg Town Board was held Wednesday, November 16, 2016 and called to order at 7:00 PM. Present were: Supervisor Terrence Thisse; Councilmen Douglas Dietrich, Janusz Karelus and E. Frank Kogut; Highway Superintendent Tyler Jones; Town Clerk Mary Kelley; Attorney Mark Gebo; CTHC Circuit Rider Beth Steria; Legislator Greg Kulzer; Gordon Yancey; Deb Kogut. Absent: Councilman Michael McGrath.

MINUTES

Councilman Dietrich made a motion, seconded by Councilman Kogut to accept the minutes of the last meeting as presented. All were in favor. Motion carried.

BILLS Abstract 11-2016

General:	Voucher #278-298	\$ 6,834.43
Highway:	Voucher #189-206	\$ 24,090.43
Martinsburg Water #1:	Voucher #78-84	\$ 953.97
Martinsburg Water #2:	Voucher #5	\$ 1,833.86
Glenfield Sewer:	Voucher #36-41	\$ 11,737.51
Glenfield Water:	Voucher #60-64	\$ 970.06
Street Lighting:	Voucher #18-19	\$ 758.28
Whitaker Park:	Voucher #69-71	\$ 184.18

After some discussion and questions, Councilman Kogut made a motion, seconded by Councilman Dietrich, to approve payment of the bills as presented. All were in favor. Motion carried.

PRIVILEGE OF THE FLOOR – no comments

TOWN CLERK REPORT

Councilman Dietrich made a motion, seconded by Councilman Kogut to accept the Town Clerk Report for October as presented. All were in favor. Motion carried.

COOPERATIVE TUGHILL COUNCIL

Ms. Steria reported on a Records Management Grant and various workshops. The Tug Hill Commission has sample contracts available for entities that request donations from the Town.

The Tug Hill Commission is asking for feedback on a date for the annual government conference held at Jefferson Community college. The board felt holding it the end of March was good for them.

The Association of Towns recommends that the town procurement policy be reviewed each year.

COUNTY LEGISLATOR REPORT

Mr. Kulzer reported that the budget has passed and reported on the county solar project. He also looked at the Glendale Cemetery fence as requested at the last meeting. He has requested that the County Highway Superintendent look at it and see what he could do to repair it.

HIGHWAY

Discussion was held on payment of accumulated sick/vacation time to a retiring highway employee. Councilman Dietrich made a motion, seconded by Councilman Karelus that an allocation of 70% of accumulated sick and vacation time be paid to said retiree as per employee handbook. All were in favor.

Motion carried.

PROPOSED PROPERTY ACQUISITION

Mr. Jones reported that Moncrief Surveying has to come back. Some survey markers on an adjacent property that the town has proposed to purchase were missing.

Mr. Gebo reported that the attorney for Loren Bush has not returned phone calls or responded to any type of communication.

MARTINSBURG WATER #1

Supervisor Thisse reported that the updated boundary map for Martinsburg Water #1 has not been recorded at the Court House yet.

GLENFIELD WATER

Discussion was held on freeze control for the aquastore. Mr. Thisse has talked to Jerry Kaban regarding this. Some options would be to install a "bubbler" for approximately \$60,000; have a freeze control apparatus installed or have the tank insulated – spray foam.

ROBBINS PROPERTY

Mr. Gebo reported that he received the abstract today and will review it.

ROARING BROOK PILOT

Discussion was held on the Roaring Brook Wind Project PILOT. The Supervisor recommended that the proposal be accepted. Councilman Dietrich made a motion, seconded by Councilman Karelus to accept the terms of the Roaring Brook PILOT and authorizing the Supervisor to sign it. The allocation will be split three ways: 37% to Lowville Academy, 33% to Lewis County and 30% to Town of Martinsburg. All were in favor. Motion carried.

Supervisor Thisse reported on a conversation he had with the Nature Conservancy regarding a wind committee. He explained to them the positive effects the Maple Ridge Wind Project had on the Town. They decided not to include him on the wind committee.

Discussion was held on a capital reserve fund for employee retirement. More discussion will be held at the end of year meeting.

The Humane Society has requested a contribution to a project plan they have to update their facilities. After some discussion, Councilman Kogut made a motion, seconded by Councilman Karelus to amend our lease agreement with the Lewis County Humane Society to include a \$600 contribution to their capital project to improve the shelter. All were in favor. Motion carried.

Councilman Kogut made a motion, seconded by Councilman Karelus to go into executive session at 8:00 PM to discuss pending litigation. All were in favor. Motion carried.

Councilman Dietrich made a motion, seconded by Councilman Karelus to leave executive session at 8:15 PM and to adjourn regular meeting. All were in favor. Motion carried.

Respectfully submitted,
Mary Kelley, Town Clerk