

September 21, 2016

REGULAR MEETING

The regular meeting of the Martinsburg Town Board was held on Wednesday, September 21, 2016 and called to order at 7:00 pm. Present were: Supervisor Terrence Thisse; Councilmen Janusz Karelus, Douglas Dietrich and Michael McGrath; Highway Superintendent Tyler Jones; Town Clerk Mary Kelley; Attorney Mark Gebo; County Legislator Greg Kulzer; CTCH circuit rider Beth Steria; Gordon Yancey. Absent: Board member E. Frank Kogut.

MINUTES

Mr. Dietrich made a motion, seconded by Mr. McGrath, approving the minutes of the last meeting as presented. All were in favor. Motion carried.

BILLS – Abstract #09-2016

General	Voucher #223-251	\$ 16,578.39
Highway	Voucher #154-171	\$169,974.97
Glenfield Water	Voucher #52-55	\$ 349.30
Glenfield Sewer	Voucher #28-32	\$ 602.31
Martinsburg Water #1	Voucher #66-69	\$ 7,840.82
Martinsburg Water #2	Voucher #2	\$ 2,094.57
Street Lighting	Voucher #14-15	\$ 677.32
Whitaker Park	Voucher #53-60	\$ 1,327.51

After some discussion, Mr. Dietrich made a motion, seconded by Mr. McGrath, to approve payment of the bills as presented. All were in favor. Motion carried.

PRIVILEGE OF THE FLOOR – No comments.

TOWN CLERK MONTHLY REPORT

Mr. McGrath made a motion, seconded by Mr. Karelus to accept the Town Clerk Report for August as presented. All were in favor. Motion carried.

COOPERATIVE TUG HILL COMMISSION

Ms. Steria gave a report on training and webinars available and information on the annual meeting of the Tug Hill Commission.

COUNTY LEGISLATOR REPORT

Mr. Kulzer reported on budget discussions. Discussion was held on the use of the former Climax building and proposed Industrial Park.

HIGHWAY

Discussion was held on the sale of the Volvo dump truck to the Village of Lowville which was approved in August. Discussion was held on the purchase of a new pickup. Mr. McGrath made a motion, seconded by Mr.

Karelus, to approve the appropriation of up to \$35,000 for the purchase of a 2017 F350 pick up with plow. All were in favor. Motion carried.

BOAT LAUNCH

Mr. Thisse received a proposal for the purchase of concrete picnic tables from Jefferson Concrete for \$439 each, for the boat launch. Mr. Dietrich made a motion, seconded by Mr. Karelus, authorizing the purchase of two concrete picnic tables from Jefferson Concrete for \$439 each. All were in favor. Motion carried.

WHITAKER PARK

Security cameras were ordered for the Park, but the Supervisor was notified that they could not be shipped. Mr. Thisse will have Park Superintendent Steve Hirschey check on infrared cameras.

MARTINSBURG WATER #1

Discussion was held on expansion of Martinsburg Water District #1. Mr. Dietrich made a motion, seconded by Mr. McGrath offered the following resolution and moved for its adoption:

WHEREAS, the Town Board of the Town of Martinsburg is in receipt of a map, plan and report with respect to the extension of Water District #1, and

WHEREAS, the Town Board has determined that it is in the public interest to proceed with the extension of such District, and

WHEREAS, the Town Board has also received a short environmental assessment form for such project and seeks to be lead agency for the purpose of conducting environmental review of such project, and

WHEREAS, pursuant Article 12-a of the Town Law a public hearing is necessary on the extension of the District, now, therefore, be it

RESOLVED the Town Board of the Town of Martinsburg does hereby set October 19, 2016 at 7:15 p.m. at the Town of Martinsburg Offices as the date, time and place of the public hearing on the extension of the proposed Water District in accordance with the map, plan and report on file with the Town Clerk, and as further described on Exhibit "A" annexed hereto, be it further

RESOLVED, that the Town Clerk is directed to publish and post a notice of such public hearing as required by Article 12-a of the Town Law indicating among other things that the maximum capital cost to be expended on such project is Zero and No/100 Dollars (\$0.00). That the cost for typical user in the extended area, based upon such map plan and report for the proposed Water District #1 is \$400.00 as a one-time hookup fee and \$220.50 per user per year for usage fees. It is proposed that the cost associated with the extension of Water District #1 shall be \$0.00 as the capital expense to provide water service to the additional parcels will be borne by the property owners within the proposed District Extension boundaries. The property owners will also be responsible for all lateral construction and hookup fees. The property owners in the proposed extension will share existing debt costs with the existing users, and be it further

RESOLVED, that the Town Attorney is directed to circulate a notice to all involved agencies that the Town Board of the Town of Martinsburg seeks to act as lead agency for purpose of a coordinated review under the State Environmental Quality Review Act for this project based on a short Environmental Assessment Form on file with the Town Clerk.

The question of the adoption of the foregoing resolution was duly put to a vote as follows:

<i>Supervisor Thisse</i>	<i>aye</i>
<i>Councilman Dietrich</i>	<i>aye</i>
<i>Councilman McGrath</i>	<i>aye</i>
<i>Councilman Karelus</i>	<i>aye</i>
<i>Councilman Kogut</i>	<i>absent</i>

The resolution was thereupon declared and duly adopted.

Discussion was held on renewing the contract with Michael Pleskach on maintaining property lines in the water district adjacent to Fykes/Corrigan Hill Roads. Mr. McGrath made a motion, seconded by Mr. Dietrich, to approve a contract with Mr. Pleskach to keep the survey lines maintained for \$1200 a year for three years. All were in favor. Motion carried.

OLD TOWN HALL

Discussion was held on the one antique bench that was refurnished at the old Town Hall by Black River Furnishings. Mr. Kogut said he was not pleased with the job done. Jerome Thisse will be contacted to refinish one bench and see if it meets the boards' satisfaction.

DEPUTY DOG CONTROL

Discussion was held on whether the town needed a deputy dog control officer. Discussed the possibility of shared services in the case of vacation or the need for two people to apprehend a dog.

PLAYGROUND

Discussion was held on a vacant piece of land across the road from the Playground. There is a need for more parking areas for the playground. Mr. Thisse had discussed this parcel of land with our insurance agent. The agent discouraged the purchase of the land stating that people would have to cross the State Road and there could be liability issues.

Discussion was held on a drain at the playground that is heaving. An adjacent property owner has stated that if the town supplied the gravel, he could fix the problem.

Discussion was held on the plowing of an additional ½ mile of Rector Road this winter. The snowmobile grooming club should be notified.

ZONING BOARD OF APPEALS

There is an opening on the ZBA. The clerk was instructed to advertise to fill the vacancy.

The Town Clerk received a letter from General Code asking if the Town is interested in purchasing e-Code software so that the Town Development Code would be available online in its entirety. Clerk is to get the price of the software.

BOARD OF ASSESSMENT REVIEW

Mr. Dietrich made a motion, seconded by Mr. McGrath to reappoint Susan Gyore to the BAR - her term to be October 1, 2016 to September 30, 2021. All were in favor. Motion carried.

The Clerk received a letter from Mercy Flight asking for support. After some discussion, the board rejected the idea stating that we already support and have a contract with Lewis County Search and Rescue.

Mr. Thisse reported that he met with various agencies, along with Mr. Jones, regarding the erosion issues with Roaring Brook on the West Road.

Mr. Dietrich made a motion, seconded by Mr. Karelus, to go into executive at 8:00 pm to discuss personnel issues on a specific employee. All were in favor. Motion carried.

Mr. Dietrich made a motion, seconded by Mr. Karelus, to leave executive session at 8:55 pm and return to regular meeting. All were in favor. Motion carried.

Mr. McGrath made a motion, seconded by Mr. Dietrich, to amend the employee handbook as follows:

1) Any employee who leaves the service of the Employer under the following circumstances shall be compensated for seventy percent (70 %) of the value of all unused sick leave credited to the employee only when:

- **An employee who retires on pension at age 55 or older, or**
- **An employee who may not qualify for pension but who is sixty (60) years of age or older and leaves the employment of the Employer (unless such departure is the result of or in lieu of disciplinary actions).**

All were in favor. Motion carried.

Mr. Dietrich made a motion, seconded by Mr. Karelus, to adjourn at 9:15 pm. All were in favor. Motion carried.

Respectfully submitted,

Mary Kelley, Town Clerk