

September 20, 2017

REGULAR MEETING

The regular meeting of the Martinsburg Town Board was held Wednesday, September 20, 2017 at the Municipal Offices on Cemetery Street and called to order at 7:00 PM. Present were: Supervisor Terrence Thisse; Councilmen Janusz Karelus, Douglas Dietrich and Michael McGrath; Town Clerk Mary Kelley; CTHC circuit rider Beth Steria; Gordon Yancey; County Legislator Greg Kulzer. Absent: Councilman E. Frank Kogut and Highway Superintendent Tyler Jones.

MINUTES

The minutes were emailed to the board prior to the meeting. Councilman Dietrich made a motion, seconded by Councilman Karelus to approve the minutes of the last meeting as presented. All were in favor. Motion carried.

BILLS – Abstract 09-2017

The bills were presented for approval:

General:	Voucher #212-237	\$ 5,821.63
Highway:	Voucher #170-187	\$253,573.37
Glenfield Sewer:	Voucher #29-33	\$ 667.24
Glenfield Water:	Voucher #52-58	\$ 17,983.46
Martinsburg Water #1:	Voucher #53-57	\$ 1,156.23
Street Lighting:	Voucher #17-18	\$ 560.59
Whitaker Park:	Voucher #55-65	\$ 3,009.04

After some discussion, Councilman Karelus made a motion, seconded by Councilman McGrath to approve payment of the bills as presented. All were in favor. Motion carried.

PRIVILEGE OF THE FLOOR

Mr. Yancey reported that there will be a lot of wheelers in town this weekend for an event – “Buck Run”.

TOWN CLERK REPORT

Councilman McGrath made a motion, seconded by Councilman Karelus to accept the Town Clerk’s report for August as presented. All were in favor. Motion carried.

COOPERATIVE TUG HILL COUNCIL

Ms. Steria reported on various grants and the upcoming annual Tug Hill Commission/ Council meetings.

LEGISLATOR REPORT

Supervisor Thisse asked if the town could expect any sharing of sales tax from the County. Wind projects were discussed.

HIGHWAY

Councilman Karelus made a motion, seconded by Councilman Dietrich, for a resolution to transfer \$200,574.58 in funds from GML6-F Repairs, Maintenance and Improvement, Snow & Ice Removal Reserve Funds to the highway fund. All were in favor. Motion carried.

Supervisor Thisse reported that the sale of land to David Hosler was proceeding. The board needs to see the specifications of the proposed fence that Mr. Hosler will be required to put up.

Kovach Surveying provided a map of the Nemeth property on the Meiss Road representing a portion of town road that was abandoned when a bridge was relocated in the 1980's. The tax parcel # is 258.00-01-15.100. Mr. Nemeth would like a clean abstract.

Councilman McGrath made a motion, seconded by Councilman Dietrich to add a bill to General Fund payable to the Lewis County Treasurer in the amount of \$5.73 – tax parcel #242.00-01-18.200. All were in favor. Motion carried.

Discussion was held on a proposal from Bernier, Carr & Associates, of \$9600.00, regarding a proposed study for upgrades to the Glenfield Water District. Supervisor Thisse stated there are still CDBG funds available to pay for the proposal. Councilman McGrath asked what we are getting out of the study and stated that he wants to study the proposal more before voting on accepting it.

Health insurance coverage for 2018 was discussed.

Clerk is to send a copy of past minutes to the County Manager indicating that the Town Board passed a resolution opting out of NYS Shared Services for 2018.

Councilman Dietrich made a motion, seconded by Councilman McGrath reappointing Susan McArdle to the Board of Assessment Review for the period October 1, 2017 to September 30, 2022. All were in favor. Motion carried.

Councilmen McGrath and Karelus audited the bank statements of the accountant for July, 2017.

NYMIR, the town insurance carrier, has recommended adding a "hold harmless" clause to the fire department contracts. The Clerk is to notify the fire departments that this will be added to the 2018 contracts.

They also suggested that the town clerk keep a bound record of any prior written notices received by the Highway Superintendent.

Cyber Security was also discussed and should be added to insurance policy.

Tree cutting at Whitaker Park was discussed. Councilman Dietrich made a motion, seconded by Councilman Karelus authorizing Park Attendant Steve Hirschey hire someone to cut the trees and they must show insurance before they can start work. It was suggested they contact Carpenters Excavation and Logging. All were in favor. Motion carried.

Councilman Dietrich made a motion, seconded by Councilman Karelus to go into executive session at 7:55 PM to discuss pending litigation. All were in favor. Motion carried.

Councilman Karelus made a motion, seconded by Councilman McGrath, to leave executive session at 8:15 PM and return to regular meeting. All were in favor. Motion carried.

The board worked on the budget for 2018.

The Supervisor called a Special Meeting for Wednesday, September 27, 2017 at 6:00 PM to discuss fire contracts and work on the budget.

Councilman Karelus made a motion, seconded by Councilman Dietrich, to adjourn at 9:20 PM. All were in favor. Motion carried.

Respectfully submitted,

Mary Kelley, Town Clerk