

July 17, 2019

REGULAR MEETING

The regular meeting of the Martinsburg Town Board was held Wednesday, July 17, 2019 at the Municipal Offices on Cemetery Road and called to order at 7:00 PM. Present were: Supervisor Terrence Thisse; Councilmen Douglas Dietrich, Janusz Karelus and Brad Allen; Highway Superintendent Tyler Jones; Town Clerk Mary Kelley; Attorney Joseph Russell; County Legislators Greg Kulzer and Larry Dolhof; Tax Collector Deanna Doviak; Jackie Mahoney, Lewis County Parks and Recreation; Matt Cooper, Barton and Loguidice; Bette Lathan; Beth Steria, CTHC; Scott Margeson and Bob Williams from Barnes Corner Sno-Pals. Absent: Councilman Michael McGrath.

MINUTES

The minutes were emailed to the board prior to the meeting. Councilman Dietrich made a motion, seconded by Councilman Allen to approve the minutes as presented. All were in favor. Motion carried.

BILLS Abstract 07-2019

General:	Voucher #158-182	\$70,017.46
Highway:	Voucher #102-122	\$30,030.90
Glenfield Water:	Voucher #45-54	\$ 8,776.73
Glenfield Sewer:	Voucher #28-33	\$ 6,180.86
Martinsburg Water #1:	Voucher #35-41	\$ 8,187.20
Street Lighting:	Voucher #13-14	\$ 654.41
Whitaker Park:	Voucher #24-39	\$ 3,147.51

After discussion and questions about a few bills, Councilman Dietrich made a motion, seconded by Councilman Karelus to approve payment of the bills as presented. All were in favor. Motion carried.

PRIVILEGE OF THE FLOOR

Bette Lathan was present, on behalf of the Martinsburg Historical Society, to ask permission to use the highway garage for a 10<sup>th</sup> Mountain Division concert at 7:00 PM on Martinsburg Day, August 10. She also reported that the Historical Society is having a dedication ceremony at Maple Ridge Cemetery on October 5. A bus will shuttle people to the Cemetery and she asked permission to use the highway garage parking lot for people to park who will be using the shuttle. Councilman Karelus made a motion, seconded by Councilman Allen giving permission for the use of the highway garage for the 10<sup>th</sup> Mountain Division concert on August 10 and also the parking lot on October 5. All were in favor. Motion carried.

Ms. Doviak had a question about what the Glenfield Water rates will be after the new project is completed. The board is not sure of the rate at this point.

COOPERATIVE TUG HILL COMMISSION

Ms. Steria gave a report of upcoming events and workshops:

- Minimum Maintenance road legislation continues to be active but was not passed by both houses in the 2019 legislative session
- NYS DEC is working on the state's forest plan
- Effective June 26, 2019, farm machinery, agricultural tractors and other machinery with a top speed greater than 25 mph and less than 40 mph must display a speed identification symbol reflecting their maximum speed, in addition to displaying the slow-moving vehicle emblem
- CTHC fall meeting September 19<sup>th</sup>
- 10<sup>th</sup> annual Black River Trash Bash will take place during September and October

- A program called the Endangered Properties Intervention Program (EPIP) helps municipalities and not-for-profits return endangered historic properties to active use

#### COUNTY LEGISLATOR REPORT

Mr. Kulzer had nothing to report this month.

#### HIGHWAY

Discussion was held on the Staring Cemetery. Access to the Cemetery is limited. Highway Superintendent Jones stated that he could make a road into the Cemetery off the Houseville Road end and he could put it on his road inventory. This would result in extra CHIPS money in the future.

Discussion was held on a quote received from Hyde-Stone Mechanical Contractors for annual back flow testing at the highway garage. Councilman Allen made a motion, seconded by Councilman Dietrich to accept the quote from Hyde-Stone Mechanical Contractors of \$395.00 for testing the two backflows located at 5405 Cemetery Road. This service will be performed annually as per NYS mandated guidelines. All were in favor. Motion carried.

Mr. Jones reported that Duncan Road has been paved and they will start paving the Lee Road Extension.

#### GLENFIELD WATER

Mr. Cooper gave an update on the Glenfield Water improvement project:

- Preliminary Engineering Report Amendment approved by DOH
- Drawings and specifications have been submitted to DOH for review
- Easement acquisition ongoing
- Preliminary well investigations ongoing
- BAN signing July 12
- CDBG release of funds awaiting approval of environmental review

#### GLENFIELD SEWER

Mr. Cooper gave an update on Glenfield Sewer Infiltration project:

- I/I investigations ongoing
- Preliminary Engineering report will be developed over the next couple months
- SPDES renewal application due August 4<sup>th</sup>
- Nothing conclusive on where infiltration is coming from

#### MARTINSBURG WATER #1

Discussion was held on Fykes Road cropland. Councilman Dietrich made a motion, seconded by Councilman Karelus to rent the land on the Fykes Road, tax parcel #272.00-01-01.000, approximately 15 acres, to Francis Smithling for \$40 per acre. The acreage is to be returned to hay when the rental agreement is over. All were in favor. Motion carried.

#### WEST MARTINSBURG TOWN HALL/CHURCH

Beyer's Painting (Tony Beyer) gave a quote of painting the West Martinsburg Town Hall of \$4000 and for the West Martinsburg Church a quote of \$4500. This includes both roof and building on each. Councilman Allen made a motion, seconded by Councilman Karelus authorizing the painting of both buildings. All were in favor. Motion carried.

Supervisor Thisse reported that Joe Beyer has the equipment to fix the cupola on the church.

#### ROARING BROOK WIND PROJECT

Highway Superintendent Jones reported he has two comments on the proposed road agreement with Roaring Brook Wind developers. Councilman Dietrich made a motion, seconded by Councilman Allen authorizing Mr. Jones sign the road agreement after he is satisfied with the wording. All were in favor. Motion carried.

Discussion was held on emails the clerk has received from David Storandt, DEC, regarding an oil spill in 2010. They are asking for certain documentation that the site was clean before the new municipal building was built. They want to do soil borings and the Supervisor is against this.

#### TAX INSTALLMENT PAYMENTS

Discussion was held on the tax collection system the County is considering:

- Permanent software instead of annual subscription based software
- Cloud based 24/7 access without the need to have a certain operating system
- Availability for property owners to make on-line payments through X-Press Pay
- Real time updating and/or retrieval of information

If the Town wants to do this, they need to adopt a local law by 10/1/2019. Ms. Doviak, Tax Collector, wants to learn more about the software before making a decision. Tabled until August meeting.

The Town received a quote of \$3370.50 to update the surveillance system in the municipal building. This is tabled until Councilman McGrath is here.

Councilman Dietrich made a motion, seconded by Councilman to go into executive session at 7:50 PM to discuss contract negotiations. All were in favor. Motion carried.

Councilman Dietrich made a motion, seconded by Councilman Karelus to leave executive session at 8:20 PM and return to regular meeting. All were in favor. Motion carried.

Supervisor Thisse gave a report on investments.

Councilman Allen made a motion, seconded by Councilman Karelus to adjourn at 8:45 PM. All were in favor. Motion carried.

Respectfully submitted,

Mary Kelley, Town Clerk