

April 17, 2019

REGULAR MONTHLY MEETING

The regular monthly meeting of the Martinsburg Town Board was held Wednesday, April 17, 2019 at the municipal building on Cemetery Road and called to order at 7:00 PM. Present were: Supervisor Terrence Thisse; Councilmen Douglas Dietrich and Janusz Karelus; Attorney Joseph Russell; Town Clerk Mary Kelley; Anthony Young and Brett McVoy, B & L; County Legislator Greg Kulzer; Gordon Yancey and Darren Jantzi. Absent: Highway Superintendent Tyler Jones and Councilmen Brad Allen and Michael McGrath.

MINUTES

Minutes were emailed to the board previously. Councilman Dietrich made a motion, seconded by Councilman Karelus to approve the minutes as presented. All were in favor. Motion carried.

BILLS

General:	Voucher #87-105	\$ 7,897.03
Highway:	Voucher #42-58	\$17,640.69
Glenfield Water:	Voucher #22-29	\$ 1,873.79
Glenfield Sewer:	Voucher #12-15	\$ 481.14
Martinsburg Water #1:	Voucher #16-25	\$ 939.40
Street Lighting:	Voucher #7-8	\$ 775.93

After discussion and questions, Councilman Dietrich made a motion, seconded by Councilman Karelus, to approve payment of the bills as presented. All were in favor. Motion carried.

TOWN CLERK REPORT

Councilman Karelus made a motion, seconded by Councilman Dietrich accepting the Town Clerk report for March as presented. Total State and Local Revenues were \$2,425.21. All were in favor. Motion carried.

PRIVILEGE OF THE FLOOR

Gordon Yancey discussed parking on the Flat Rock Road for the SNIRT Run. He suggested parking only on one side of the road from bottom of the hill down to keep intersection open for EMT's.

HIGHWAY

Councilman Karelus made a motion, seconded by Councilman Dietrich, to advertise for bids on propane. All were in favor. Motion carried.

Reporter Julie Abbass arrived at 7:15 PM.

STREET LIGHTING

Supervisor Thisse gave an update on changing street lights to LED lighting. The next step will be to hold a meeting with all the municipalities interested and/or who have signed agreements.

There is a surplus fire proof cabinet in the Justice office. The Justice has inquired as to whether or not he can have this for his home. It is town property and must be used for town business. It would remain town property if relocated to his home.

Councilman Karelus audited October, November and December 2018 accountant bank statements and found them to be in order.

## GLENFIELD WATER IMPROVEMENT PROJECT

Mr. Young gave an update on the Glenfield Water Project. Discussion was held on funding scenarios , purchasing new meters and doing a Bond Anticipation Note. Councilman Karelus made a motion, seconded by Councilman Dietrich to sign an agreement with Municipal Solutions for Bond Anticipation Note services related to the water project. The agreement contains:

- Bond Anticipation Note Borrowing Scope of Services
- Long-Term Closing with the Drinking Water State Revolving Fund
- Fiscal Services
- Conflicts of Interest and Other Required Disclosures
- Miscellaneous

All were in favor. Motion carried.

Beth Steria, CTHC, arrived at 7:25 PM.

Mr. Young reviewed Part 1 of the amended Environmental Assessment Form for the Glenfield Water Project, with the board. BOCES well was removed and two alternate sites for wells have been identified. Councilman Karelus made a motion, seconded by Councilman Dietrich authorizing Supervisor Thisse sign Part 1 – Project and Setting - of the Full Environmental Assessment Form. Roll call vote: Supervisor Thisse – aye

Councilman Dietrich – aye

Councilman Karelus – aye

Councilman McGrath – absent

Councilman Allen – absent

Motion carried.

A Special Meeting will be held Thursday, May 2, 2019 at 9:00 AM to complete the SEQR for the Glenfield Water Project and adopt a Bond Resolution.

## TURIN WATER DISTRICT

Discussion was held on the Town of Turin forming a water district to include the Trailer Park on River Street in Glenfield. The Trailer Park receives water from the Glenfield Water District, but the property is in the Town of Turin. Councilman Dietrich made a motion, seconded by Councilman Karelus confirming that the Town of Martinsburg will be paying the fees for the engineering and legal to complete the formation of the water district. All were in favor. Motion carried.

Councilman Dietrich made a motion, seconded by Councilman Karelus, authorizing Barton and Loguidice prepare the map and plan for forming the Turin Water District. All were in favor. Motion carried.

## GLENFIELD SEWER INFILTRATION PROJECT

Mr. Young reported that they have visited each home in the project area looking for water infiltration. It will be a ongoing investigation.

## OLD TOWN HALL/WEST MARTINSBURG TOWN HALL

Supervisor Thisse has asked Norm Moshier for an estimate on repairs to the old town hall – floor restoration and rotted windows. Also we need an estimate on repairs at the West Martinsburg Town Hall – cleaning of privy, repair foundation and painting.

## WEST MARTINSBURG CHURCH

Marcia Waligony has asked if we could check on the steeple of the West Martinsburg Church. The roof is leaking.

A homeowner in Glenfield is asking for a reduction in their water bill. The bill was excessive because of a broken frost plate and they didn't realize there was a leak. The board agreed to reduce the bill by one-third. Homeowners should have their water shut off if the building is going to be vacant.

#### COOPERATIVE TUG HILL COUNCIL

Ms. Steria reported that there will be an opening for a circuit rider that would cover the board meetings for Harrisburg, Lorraine, Montague, Pinckney, Rodman, Worth and Adams, in alternating months. Other announcements:

- Reminder of burn ban from March 16 through May 14
- NYS Archives Records Management Workshop
- Land Use Planning workshop at JCC
- Consolidated Funding Applications

There being no further business, Councilman Karelus made a motion, seconded by Councilman Karelus, to adjourn at 8:00 PM. All were in favor. Motion carried.

Respectfully submitted,

Mary Kelley, Town Clerk.

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