

April 17, 2018

REGULAR MEETING

The regular meeting of the Martinsburg Town Board was held on Wednesday, April 17, 2018 and called to order at 7:00 PM. Present were: Supervisor Terrence Thisse; Councilmen Janusz Karelus, Douglas Dietrich and Brad Allen; Highway Superintendent Tyler Jones; Attorney Mark Gebo; Town Clerk Mary Kelley; County Legislator Greg Kulzer; Tax Collector Deanna Doviak; Absent: Councilman Michael McGrath.

MINUTES

Minutes were emailed to board members prior to the meeting. Councilman Dietrich made a motion, seconded by Councilman Karelus to approve the minutes of the last meeting, as amended. All were in favor. Motion carried.

BILLS – Abstract 04-2018

General:	Voucher #87-115	\$ 8,66.69
Highway:	Voucher #60-78	\$15,731.64
Glenfield Sewer:	Voucher #12-13	\$ 337.67
Glenfield Water:	Voucher #21-25	\$ 975.73
Martinsburg Water #1:	Voucher #19-23	\$ 950.25
Street Lighting:	Voucher #7-8	\$ 741.42

After some discussion, Councilman Karelus made a motion, seconded by Councilman Allen approving payment of the bills as presented. All were in favor. Motion carried.

PRIVILEGE OF THE FLOOR – no comments

TOWN CLERK REPORT

Councilman Dietrich made a motion, seconded by Councilman Allen accepting the Town Clerk report for March. All were in favor. Motion carried.

COOPERATIVE TUGHILL COUNCIL

Circuit rider Beth Steria was not available to give a report.

COUNTY LEGISLATOR

Legislator Kulzer reported that C & S Engineering was awarded the contract for the new JCC educational building project at Maple Ridge Center. The solar project is online. Assessment of solar projects was discussed.

7:10 PM – Anthony Young and Mackenzie Lyndaker from Bernier & Carr Engineering Firm arrived.

Mr. Young presented a Preliminary Engineering Report on the Glenfield Water Improvement Project which included the SEQRA form. Supervisor Thisse went over the SEQRA form with the board. Councilman Dietrich made a motion, seconded by Councilman Karelus accepting Part I of the Long Environmental Assessment Form and authorizing Superintendent Thisse to sign it. All were in favor. Motion carried.

7:35 PM Attorney Mark Gebo and Attorney Joseph Russell arrived.

The following resolution was offered by Councilman Karelus and seconded by Councilman Allen:

WHEREAS, the Town Board of the Town of Martinsburg has an improvement project known as Hamlet of Glenfield Water Distribution System Improvements Project; and

WHEREAS, the project will take place within the original Glenfield Water District (Blue Street, Main Street, River Street, Oliver Place, DeForest Avenue, Widmeyer Street and Railroad Street; and

Whereas, due to the aging piping present within the Hamlet of Glenfield Water district, repairs are constantly necessary to keep the water distribution system working properly. The proposed project includes the replacement of water distribution main piping and service laterals on Blue Street, Main Street, River Street, Oliver Place, DeForest Avenue, Widmeyer Street and Railroad Street. New meters will be installed for all water users within the Hamlet of Glenfield Water District. The two wells that are currently utilized by the Water District do not meet Ten States Standards supply requirement. The water treatment building that houses the process piping and treatment accessories has components that are also in poor condition. In addition to the replacement of the distribution system, the project also includes the connection of the emergency well located at the BOCES site on NYS Route 12, construction of a new water treatment plant at the BOCES site and improvements to the existing water treatment building located on Railroad Street; and

WHEREAS, the Town Board has received a long Environmental Assessment Form, Part I, and

WHEREAS, the Town Board of the Town of Martinsburg wishes to act as lead agency in this matter and conduct a coordinated review under the State Environmental Review Act,

NOW, THEREFORE, BE IT

RESOLVED, that the Town Board of the Town of Martinsburg does hereby request that it be designated as lead agency for the purpose of performing environmental review on the aforesaid project and it is further

RESOLVED, the Environmental Assessment Form be circulated to all other involved agencies to seek their approval of the Town as lead agency in order to conduct a coordinated review of the project.

The question of the adoption of the foregoing resolution was duly put to a vote as follows:

Supervisor Terrence Thisse – aye

Councilman Janusz Karelus – aye

Councilman Douglas Dietrich – aye

Councilman Brad Allen – aye

Councilman Michael McGrath – absent

The resolution was there upon declared and duly adopted.

Mr. Young reported that Bernier, Carr and Associates will submit paperwork to the Department of Health and USDA for grant/loan funding. Other funding possibilities were discussed.

Discussion was held on the possibility of using a well on B.O.C.E.S. property and one on 3-G Fire Department property. Attorney Gebo advised that the town should own the well and not lease if the option is available. Supervisor Thisse will contact the proper authorities to have a conversation regarding the wells.

Discussion was held on the purchase offer from David Hosler to purchase property adjacent to the municipal building property. Mr. Gebo has the purchase offer ready for Mr. Hosler to sign. A fence must be put up, as agreed, before he will be given the deed.

HIGHWAY

Discussion was held on putting a top coat on the parking area around the municipal building. The following resolution was offered by Councilman Dietrich, who moved for its adoption, second by Councilman Karelus:

A RESOLUTION AUTHORIZING THE EXPENDITURE OF A PORTION OF MONIES HELD IN THE "MUNICIPAL BUILDING CAPITAL RESERVE FUND" FOR PURPOSE OF ADDITIONAL PAVING/TOP COATING THE PARKING LOT OF THE TOWN OF MARTINSBURG MUNICIPAL LOT.

WHEREAS, the Town Board of the Town of Martinsburg as previously by Resolution established a Reserve Fund known as "Municipal Building Capital Reserve Fund" in accordance with Section 6-C of the General Municipal Law, and

WHEREAS, the Town Board wishes to fund the additional paving/top coating of the Municipal Parking Lot for the Town of Martinsburg up to the amount of \$21,000.

NOW, therefore, be it

RESOLVED by the Town Board of the Town of Martinsburg that a sum of up to \$21,000 shall be expended from the Municipal Building Capital Reserve Fund for the paving/top coating of the Municipal Parking lot for the Town of Martinsburg, and it is further

RESOLVED that this resolution shall be subject to permissive referendum in accordance with Article 6-C of the General Municipal Law.

The question of the adoption of the foregoing resolution was duly put to vote as follows:

Supervisor Thisse – aye

Councilman Dietrich – aye

Councilman Karelus – aye

Councilman Allen – aye

Councilman McGrath – absent

The foregoing resolution was thereupon declared and duly adopted.

SURPLUS PROPERTY

Two sealed bids were received for a metal dump box insert. It was never advertised in the paper. Supervisor Thisse suggested the board wait to open the bids and to put a notice in the paper, with sealed bids to be opened at the next regular meeting. The Clerk will advertise the metal dump box for sale.

Councilman Dietrich made a motion, seconded by Councilman Karelus declaring the 2017 F350 truck as surplus property effective June 30, 2018. All were in favor. Motion carried.

MARTINSBURG WATER DISTRICT

Highway Superintendent Jones reported that a power surge in the water district ruined equipment (PLC) at the chlorination plant. Councilman Allen made a motion, seconded by Councilman Karelus declaring this an emergency situation and accepting a quote from DANC of \$18,500 to replace computer electronics damaged by the power surge. All were in favor. Motion carried.

The well pump in well #1 needs to be replaced as this was also damaged by the power surge.

GLENFIELD SEWER

The town got a report from the Department of Environmental Conservation that because of excessive flow at the sewage treatment plant in Glenfield, the town will need to develop a flow management plan by the end of August and that the plant be under the supervision of a certified treatment plant operator. Councilman Karelus made a motion, seconded by Councilman Dietrich to solicit proposals for a study regarding a flow management plan at the Glenfield Sewer Treatment Plant. All were in favor. Motion carried.

MAPLE RIDGE (AVANGRID) PILOT UPDATE

Attorney Gebo gave an update on PILOT negotiations:

- Debate on value of towers
- Taxing jurisdictions met with Attorney Kevin McAuliffe
- Maple Ridge developer shared appraised values of towers
- Discussed requests being made in PILOT

ROARING BROOK WIND TOWER PROJECT

Attorney Gebo will meet with the developers and the Planning Board on May 2 to discuss amendments to their original project application.

JCAP

Justice Court Clerk Lacey Northurup has said that the JCAP grant will be due this fall.

CDBG

There was discussion about using existing funds from a previous CDBG grant for the Glenfield Water District Improvement Project. The funds from the previous grant would be used for the same population base. Mr. Gebo will inquire about transferring the funds to Glenfield Water.

Councilman Karelus made a motion, seconded by Councilman Dietrich to adjourn at 8:35 PM. All were in favor. Motion carried.

Respectfully submitted,

Mary Kelley, Town Clerk

I, Mary Kelley, the duly qualified and acting Clerk of the Town of Martinsburg, New York, do hereby certify that this a true, accurate and complete copy of the town board meeting minutes for April 17, 2018 and containing the resolution to designate the Town of Martinsburg as Lead Agency for the Glenfield Water Distribution System Improvement Project.

Mary Kelley, Town Clerk

Dated: July 18, 2018