

February 15, 2017

REGULAR MEETING

The regular meeting of the Martinsburg Town Board was held Wednesday, February 15, 2017 and called to order at 7:05 P.M. Present were: Supervisor Terrence Thisse; Councilmen, E. Frank Kogut, Janusz Karelus and Michael McGrath; Highway Superintendent Tyler Jones; Town Clerk Mary Kelley; Attorney Mark Gebo; CTHC Circuit Rider Beth Steria; Legislator Greg Kulzer. Absent Councilman Douglas Dietrich.

MINUTES

Mr. Kogut made a motion, seconded by Mr. Karelus approving the minutes of the last meeting as presented. All in favor. Motion carried.

BILLS – Abstract 02-2017

The bills were presented for approval:

General:	Voucher #34-59	\$ 17,106.37
Highway:	Voucher #18-39	\$ 26,593.24
Glenfield Water:	Voucher #5-9	\$ 472.74
Glenfield Sewer:	Voucher #7-13	\$ 3,379.95
Martinsburg Water #1:	Voucher #8-13	\$ 801.09
Street Lighting:	Voucher #3-4	\$ 881.70

Mr. McGrath made a motion, seconded by Mr. Karelus, approving payment of the bills as presented. All were in favor. Motion carried.

PRIVILEGE OF THE FLOOR – no comments

TOWN CLERK MONTHLY REPORT

After reviewing the Town Clerk Monthly Report for January, 2017, Mr. McGrath made a motion, seconded by Mr. Karelus accepting the report as presented. All were in favor. Motion carried.

COOPERATIVE TUG HILL COMMISSION

Ms. Steria reported on numerous training sessions and webinars that are available and left a list of them. She also mentioned that the Tug Hill Commission is looking for a summer intern.

LEGISLATOR REPORT

Mr. Kulzer gave an update on the courses that may be available through the proposed JCC extension. Various opportunities would be available for Lewis County students where they could earn certificates.

HIGHWAY

Mr. Jones is requesting to purchase a new plow. One plow is out of commission at the time and is out getting repaired. The approximate cost of the plow would be \$220,000. Mr. Thisse said he could start investigating what is available and bring the information back to the board.

Discussion was held on trading in the newest pick up every two years.

Mr. Thisse said he had a request for caution lights/signs on the Cemetery Road indicating to the public that several deer are crossing at any given time.

GLENFIELD WATER

Mr. Thisse and Mr. Jones have inspected the Glenfield Water Tank and discussed maintenance that needs to be done.

Mr. Jones feels he can install an agitator in the tower to keep the water from freezing. The Town Clerk stated that there is money in a revolving CDBG loan from years ago that could possibly help with the cost. She will contact Snow Belt Housing to see if this is possible.

There have been several requests for Natural Gas in the downtown Glenfield area. Mr. Thisse will investigate what would need to be done to get natural gas lines down there.

The Land Use Officer had a question regarding the building of ponds on personal property. At this time there is nothing in the Code to address this issue. Discussion was held on whether or not there should be.

#### SUMMER RECREATION PROGRAM

Mr. Thisse stated that he has asked the Town of Greig for a bona fide plan for the summer recreation program before the Town of Martinsburg will commit funds.

#### WHITAKER PARK

Discussion was held on camping rates at the Park. Discussed charging per person at each camping site and limiting how many people are allowed to camp at one site.

Mr. Karelus said it is time for the board to be reviewing the Comprehensive Plan the town has.

A request was made to the town clerk for a groomed ski trail in the town. The board agreed this request is not feasible at this time.

Assessor Robert Ball gave Mr. Thisse a sample Unified Solar Permit to review – small wind/solar information.

Mr. McGrath made a motion, seconded by Mr. Karelus, to go into executive session at 8:00 pm to discuss employment of a certain employee. All were in favor. Motion carried.

Mr. Karelus made a motion, seconded by Mr. Kogut to leave executive session at 8:20 pm and return to regular meeting. All were in favor. Motion carried.

Mr. McGrath made a motion, seconded by Mr. Karelus to adopt the following policy regarding the Dog Control Officer responding to calls:

- 1) The DCO is to follow up on the call and assess the situation
- 2) If the DCO needs backup, they should call a neighboring DCO who has the necessary training and vaccinations
- 3) As a last resort, call the Town Highway Superintendent

All were in favor. Motion carried.

Mr. Karelus and Mr. McGrath audited the December bank statements of the accountant.

A Public Hearing has been set for March 15, 2017 at 7:15 pm to hear comments on a Local Law changing the date of Grievance Day from the first Friday after the fourth Tuesday in May to the first Tuesday after the fourth Tuesday of May.

Mr. McGrath made a motion, seconded by Mr. Kogut, to adjourn at 8:30 PM. All were in favor. Motion carried.

Respectfully submitted,

Mary Kelley, Town Clerk