

January 18, 2017

REGULAR MEETING

The regular meeting of the Martinsburg Town Board was held Wednesday, January 18, 2017 and called to order at 7:00 PM. Present were: Supervisor Terrence Thisse; Councilmen E. Frank Kogut, Douglas Dietrich and Janusz Karelus; Highway Superintendent Tyler Jones; Town Clerk Mary Kelley; Attorney Mark Gebo; Lewis County Legislator Greg Kulzer; CTHC Circuit Rider Beth Steria; Steve Hirschey; Gordon Yancey. Absent: Councilman Michael McGrath.

MINUTES

Minutes were emailed to board members previously. Mr. Karelus made a motion, seconded by Mr. Dietrich, to approve the minutes as presented. All were in favor. Motion carried.

BILLS Abstract #01-2017

The bills were presented for approval:

General:	Voucher #1-33	\$37,405.50
Highway:	Voucher #1-17	\$12,145.01
Glenfield Water:	Voucher #1-6	\$ 636.24
Glenfield Sewer:	Voucher #1-4	\$ 450.32
Martinsburg Water #1:	Voucher #1-7	\$ 700.43
Street Lighting:	Voucher #1-2	\$ 899.72
Whitaker Park:	Voucher #1	\$ 250.25

After reviewing the bills, Mr. Kogut made a motion, seconded by Mr. Karelus to pay the bills as submitted. All were in favor. Motion carried.

PRIVILEGE OF THE FLOOR – no comments

TOWN CLERK MONTHLY REPORT

Mr. Dietrich made a motion, seconded by Mr. Karelus, to accept the Town Clerk report for December as presented. All were in favor. Motion carried.

COOPERATIVE TUG HILL COMMISSION

Ms. Steria reported on grant writing workshops, webinars, Cemetery grants and Volunteer Fire Department grants that are available.

COUNTY LEGISLATOR REPORT

Mr. Kulzer gave an update on County projects including the Educational Center in partnership with Jefferson Community College.

HIGHWAY

Mr. Dietrich made a motion, seconded by Mr. Kogut authorizing Mr. Jones and the board to sign an agreement with Lewis County Highway Department regarding the expenditure of highway monies. All were in favor. Motion carried.

Mr. Thisse reported that a town owned tax parcel #243.03-05-08.000 on State Route 26 has been sold and the money has been received.

Mr. Karelus made a motion, seconded by Mr. Dietrich, authorizing the Supervisor sign closing documents on the purchase of property from Loren Bush. All were in favor. Motion carried.

Mr. Thisse reported that both non- operational pot-belly stoves are in place upstairs at the old town hall. He would like to see stove pipe installed to make them look more authentic. Many of the old benches and chairs were inspected by Mr. Thisse, Moses Beiler and Norm Moshier. Mr. Dietrich made a motion, seconded by Mr. Karelus to accept the estimate from Mr. Beiler and Mr. Moshier, to refinish/repair ten (10) benches at \$300 each and twelve (12) chairs at \$150 each and to authorize the purchase of stove pipe. All were in favor. Motion carried.

Security cameras at the municipal building were discussed. Mr. Thisse will speak to Mr. McGrath about his matter.

#### WHITAKER PARK

Steve Hirschey was present to talk about rates charged at Whitaker Park for camping and for use of pavilions. He has suggested raising the rates. Discussion was also held on chemicals being put in the dumping station. The matter was tabled for now and will be on the agenda for February.

Discussion was also held on putting up a sign that people bringing dogs into the campground will be required to show proof of rabies vaccination.

#### SUMMER RECREATION PROGRAM

Money is budgeted for this each year. The program is administered by the Town of Greig. The Supervisor would like to send a letter to them asking what programs are being offered and other details of the program.

#### JUSTICE COURT CLERK

The Town Board received a letter of resignation from Patricia Yarina. The board regretfully accepts the resignation letter from Ms. Yarina as Justice Court Clerk effective December 31, 2016.

Mr. Karelus audited the accountant bank statements for October and November 2016.

Mr. Karelus made a motion, seconded by Mr. Dietrich to adjourn at 8:00 PM. All were in favor. Motion carried.

Respectfully submitted,

Mary Kelley, Town Clerk