

January 6, 2016

ORGANIZATIONAL MEETING

The Town Board of Martinsburg held an Organizational Meeting on Wednesday, January 6, 2016 at 5:00 pm. Present were: Supervisor Terrence Thisse; Councilmen Janusz Karelus, Douglas Dietich, Michael McGrath and E. Frank Kogut; Mary Kelley, Town Clerk.

Oaths of Office were taken for appointed and newly elected officers.

APPOINTMENTS

BANKS: Key Bank and Community Bank

TOWN ATTORNEY: Mark Gebo

HISTORIAN: Sue Adsit

REGISTRAR: Mary Kelley

HEALTH OFFICER: Dr. Manjo Vora

DEPUTY TOWN CLERK: Elsie Nafziger

DOG CONTROL OFFICER: Bobbie Marra

TOWN NEWSPAPERS: Journal & Republican; Watertown Times

CUSTODIAN: Bobbie Marra

LAND USE OFFICER: Michael Pleskach

COOPERATIVE TUGHILL COUNCIL: Douglas Dietrich

PLANNING BOARD: Paul Kelly 01/01/2016 – 12/31/2020

ZBA: Richard Leviker 01/01/2016 through 12/31/2020

RECORDS MANAGEMENT OFFICER: Mary Kelley

NYMIR SAFETY CO-ORDINATOR: Tyler Jones

AFFIRMATIVE ACTION OFFICER: John Karelus

Whitaker Park Superintendent: \$12.00

Whitaker Park Assistant: \$10.75

Highway Deputy: \$.50/hr over original salary

Deputy Town Clerk:( \$12.50/hr)

Justice Clerk: \$13.50/hr

Mr. Karelus made a blanket motion, seconded by Mr. Kogut approving the appointments and salaries as indicated. All were in favor. Motion carried.

Mr. Dietrich made a motion, seconded by Mr. Karelus, appointing Michael McGrath as Deputy Supervisor. All were in favor. Motion carried.

WHITAKER PARK

The board reviewed a letter received from Bush Emeny Properties regarding the endowment for the Park. Currently all the land of the Bush properties in Texas has been sold and they enclosed a final check for \$20,646.45. The only remaining assets are mineral interests and some cash. They plan to distribute these assets and dissolve the Partnership in early 2016.

They have asked if the Town wishes to sell their mineral rights (1.39%) or to retain the rights. Mr. Kogut made a motion, seconded by Mr. Karelus, authorizing the Supervisor sign indicating that the Town would like to sell any mineral interest in the Bush partnership. All were in favor. Motion carried. A check will be mailed shortly to each partner opting to sell.

## REGULAR MEETING SCHEDULE

Mr. Dietrich made a motion, seconded by Mr. Kogut, setting the regular monthly meetings for the Town of Martinsburg as the third Wednesday of each month at 7:00 pm at 5405 Cemetery Road, Martinsburg, New York. All were in favor.

Motion carried.

## DOG CONTROL

The Supervisor, Town Clerk and former dog control officer Heath Ash met with newly appointed DCO Bobbie Marra to review what her job duties will be and what equipment she will need. She will be using the older pickup from the highway department , which will need a cap, for dog/nuisance calls. She also will need dog cages. Mr. McGrath made a motion, seconded by Mr. Dietrich, to purchase three (3) dog cages of numerous sizes from Michael Pleskach for \$90.00. All were in favor. Motion carried.

A catch pole and forms will have to be ordered.

## OUTDOOR WOOD BURNING FURNACES

Mr. Thisse had a call from a homeowner requesting that a ban be made on use of outdoor wood burning furnaces during certain summer months. This matter will be looked into.

## SNIRT RUN

An agreement/request has been sent to the town from Barnes Corners Sno-Pals Snowmobile Club to open certain roads in the town for their annual Snirt Run in April. This matter was tabled for further discussion.

## TAX COLLECTOR AUDIT

Mr. Thisse reported that he has completed an audit of the Tax Collector records for 2015. Mr. Kogut made a motion, seconded by Mr. McGrath, acknowledging that the annual audit process has been conducted by the Supervisor of the Tax Collector records for 2015. All were in favor. Motion carried.

Mr. McGrath made a motion, seconded by Mr. Karelus, to go into executive session at 5:35 pm to discuss the employment history of a certain employee. All were in favor. Motion carried.

Mr. Karelus made a motion, seconded by Mr. Kogut to close the executive session and return to the regular meeting at 5:50 pm. All were in favor. Motion carried.

Discussion was held on a request from Maple Ridge Wind Farm to temporarily open a seasonal road to repair a wind tower. Mr. McGrath made a motion, seconded by Mr. Karelus, to approve the request from Maple Ridge Wind Farm to temporarily plow a portion of the Graves Road in order to move a crane to and from a turbine in need of repair. Approximately one mile of snowmobile trail would have to be plowed in order to complete the task. Once the activities are complete, Maple Ridge will restore the trail to its original state. Maple Ridge will provide proper signage. The task should take five working days to complete. All were in favor. Motion carried.

Mr. Thisse has spoken to David Hosler who owns land adjacent to the Municipal Offices property. Mr. Hosler is willing to pay fair market value for a strip of land that belongs to the town so he can have sufficient space for his septic system. No action was taken at this time.

Mr. Kogut made a motion, seconded by Mr. Dietrich, to adjourn at 6:00 pm. All were in favor. Motion carried.

Respectfully submitted,  
Mary Kelley, Town Clerk

