

January 3, 2017

ORGANIZATIONAL MEETING

The Town Board of Martinsburg held an Organizational Meeting on Tuesday, January 3, 2017 at 5:00 PM. Present were: Supervisor Terrence Thisse; Councilmen Douglas Dietrich and Janusz Karelus; Town Clerk Mary Kelley. Absent were: Councilmen E. Frank Kogut and Michael McGrath.

Discussion was held on renting the historic town hall for meetings, etc. The board agreed to not rent it out and discussed the idea of building a community room.

Mr. Dietrich made a motion, seconded by Mr. Karelus to set the regular meeting date of the Martinsburg Town Board to the third Wednesday of each month at 7:00 PM. All were in favor. Motion carried.

Mr. Dietrich made a motion, seconded by Mr. Karelus accepting a letter of resignation from Eric Pominville as a member of the Board of Assessment Review and appointing Susan McArdle to fill the vacancy, term to expire September 30, 2017. All were in favor. Motion carried.

Mr. Karelus made a motion, seconded by Mr. Dietrich, approving the following appointments for 2017:

BANKS: Key Bank and Community Bank

TOWN ATTORNEY: Mark Gebo

HISTORIAN: Sue Adsit

REGISTRAR: Mary Kelley

HEALTH OFFICER: Dr. Manjo Vora

DEPUTY TOWN CLERK: Elsie Nafziger

DOG CONTROL OFFICER: Bobbie Marra

TOWN NEWSPAPERS: Journal & Republican; Watertown Times

CUSTODIAN: Bobbie Marra

LAND USE OFFICER: Michael Pleskach

COOPERATIVE TUGHILL COUNCIL: Douglas Dietrich

PLANNING BOARD: Michael Colwell 01/01/2017 – 12/31/2021

ZBA: Jean McGrath 01/01/2017 – 12/31/2021

RECORDS MANAGEMENT OFFICER: Mary Kelley

NYMIR SAFETY CO-ORDINATOR: Tyler Jones

AFFIRMATIVE ACTION OFFICER: John Karelus

All were in favor. Motion carried.

Mr. Dietrich made a motion, seconded by Mr. Karelus to set the following hourly rates:

Whitaker Park Superintendent: \$12.25

Whitaker Park Assistant: \$11.00

Highway Deputy: \$.50/hr over original salary

Deputy Town Clerk:(\$12.50/hr)

Justice Clerk: \$13.50/hr

All were in favor. Motion carried.

POLICIES

The following town policies were reviewed: Americans With Disabilities Act; Drug Policy; Code of Ethics; Equal Opportunity; Investment Policy; Procurement Policy; and Sexual Harassment Policy. Mr. Karelus made a motion, seconded by Mr. Dietrich to accept all the policies and approving the updated Procurement Policy. All were in favor. Motion carried. Mr. Dietrich made a motion, seconded by Mr. Karelus, authorizing the Supervisor sign an Ambulance Contract with Lewis County Search and Rescue. All were in favor. Motion carried.

HISTORIAN REPORT

Mr. Dietrich made a motion, seconded by Mr. Karelus accepting the annual report presented by the Town Historian. All were in favor. Motion carried.

AMBULANCE CONTRACT

Mr. Dietrich made a motion, seconded by Mr. Karelus authorizing the Supervisor sign the ambulance contract with Lewis County Search and Rescue. All were in favor. Motion carried.

Mr. Dietrich made a motion, seconded by Mr. Karelus, to adjourn at 5:30 PM. All were in favor. Motion carried.

Respectfully submitted,
Mary Kelley, Town Clerk