

TOWN OF MARTINSBURG COURT

5405 Cemetery Road • Martinsburg, NY 13404
PO Box 16 • Martinsburg, NY 13404
Telephone: (315) 376-2299, ext. 2 • Fax: (315) 266-4427
MartinsburgTownCourt@nycourts.gov
Hon. Lacey Thisse, Town Justice
Angel Mantelli, Court Clerk

COURT SCHEDULE:

- 2nd Tuesday of each month at
- 4th Tuesday of each month at 5:00 p.m. - DA Night.

For information regarding the Lewis County District Attorney's Office's reduction request process, please visit their website:
<https://lewiscountyny.gov/departments/district-attorney/>

COURT OFFICE HOURS:

- Every Tuesday from 5:00 p.m. to 7:00 p.m.

PAYMENT OPTIONS:

- CASH – Please DO NOT mail cash!
 - In person
 - Secure lockbox (tan lockbox to the left of the main entrance of the building)
- MONEY ORDER OR CERTIFIED CHECK
 - In person
 - Secure lockbox
 - Mail
- CREDIT CARD (VISA/MASTERCARD ONLY) – Please use the credit card authorization form below for all transactions except in person payments
 - In person
 - Secure lockbox
 - Mail
 - Fax
 - Email to MartinsburgTownCourt@nycourts.gov