

June 15, 2022

REGULAR MEETING

The regular monthly meeting of the Martinsburg Town Board was held on Wednesday, June 15, 2022, at 7:00 PM, at the Municipal Offices on Cemetery Road. Present: Supervisor Terrence Thisse; Councilmen Darren Jantzi, Janusz Karelus; Attorney Joseph Russell; Highway Superintendent Tyler Jones; Town Clerk Mary Kelley; County Legislator Josh Leviker. Absent: Councilmen Brad Allen and Michael McGrath

MINUTES

The minutes were emailed to the board members prior to the meeting. Councilman Karelus made a motion, seconded by Councilman Jantzi to approve the minutes as presented. All were in favor. Motion carried.

BILLS – Abstract 06-2022

General:	Voucher #121-144	\$ 9,427.86
Highway:	Voucher #102-123	\$50,301.72
Glenfield Water:	Voucher #34-40	\$ 5,255.07
Glenfield Sewer:	Voucher #25-30	\$ 4,513.33
Martinsburg Water #1:	Voucher #25-30	\$ 988.04
Street Lighting:	Voucher #3-4	\$ 328.67
Whitaker Park:	Voucher #11-21	\$ 2,938.64

Questions were asked regarding a few bills. Councilman Jantzi made a motion, seconded by Councilman Karelus to approve payment of the bills as presented. All were in favor. Motion carried.

PRIVILEGE OF THE FLOOR – no comments.

TOWN CLERK REPORT

The clerk presented her report for May. Councilman Karelus made a motion, seconded by Councilman Jantzi to accept the Town Clerk report for the month of May. State and Local revenues totaled \$32,519.14. All were in favor. Motion carried.

LEGISLATOR REPORT

Mr. Leviker reported on the following:

- Lewis County water study – Miller Engineering is reaching out to the involved towns regarding aquifers
- Lewis County Special Event Law has been passed
- The County has hired Gold Star (out of Watertown) as extra security at large ATV/Snowmobile Events to deter trespassing, damage, etc.
- Rails to Trails – County resolution has been passed to identify the area, boundary lines, etc. No set plan yet.
- Broadband access points

HIGHWAY

With the increasing cost of fuel, the highway budget was discussed.

Highway Superintendent Jones reported that there are a few pieces of equipment he would like declared surplus and advertise on an internet auction site. Councilman Jantzi made a motion, seconded by Councilman Karelus to declare the following as surplus equipment to be sold: Bobcat ditching bucket, jetter hose reel, Kohler 20 horse motor and 200 gallon plastic tank. All were in favor. Motion carried.

Since Juneteenth has been declared a Federal holiday, Superintendent Jones asked if the Town of Martinsburg would be recognizing Juneteenth (June 19) as a holiday. Supervisor Thisse said he would like to discuss this matter when the entire board is present.

Discussed a fund transfer from General Fund to Highway Fund (the extra mortgage tax money) until CHIPS money comes in.

Superintendent Jones reported that he has discussed the placement of the fence that is to be installed around Flat Rock Inn property. He is asking Mr. Yancey to place it 8 feet off the road shoulder – 9 ½ feet off pavement.

STREETSCAPE FAÇADE GRANT

Supervisor Thisse reported that he has marked the areas where the benches will be located at the Tennis Court/Playground and the old Town Hall. The highway department will excavate the areas for the placement of 3 foot by 9 foot reinforced slabs.

GLENFIELD SEWER PROJECT

Engineer Anthony Young, Supervisor Thisse and Clerk Kelley had a phone conference with CDBG representatives to see why the town was not awarded a grant this last round. Going forward with the grant application this year, CDBG suggested updating the engineering report, increase the project cost because the cost of everything is increasing so much (from 1.2 million to 1.4 million) and show that the town has other funding to cover the cost of the project. The town was successful with the WQIP grant application which will cover 80% of eligible disinfection costs.

Councilman Jantzi made a motion, seconded by Councilman Karelus, due to the fact of increasing costs, to increase the amount requested in the CDBG grant application from 1.2 million dollars to 1.4 million dollars. All were in favor. Motion carried.

Councilman Karelus made a motion, seconded by Councilman Jantzi to approve the following resolution:

RESOLUTION ESTABLISHING THE TOWN OF MARTINSBURG SUPERVISOR AS THE CERTIFYING OFFICER FOR THE GLENFIELD SEWER SYSTEM IMPROVEMENTS PROJECT'S ENVIRONMENTAL REVIEW RECORD

WHEREAS, the Town of Martinsburg (the "Town") is proposing the Glenfield Sewer System Improvements Project in the Town of Martinsburg, Lewis County, New York (the "Project"); and

WHEREAS, the Town must prepare an Environmental Review Record (ERR) in accordance with regulations governing the CDBG Small Cities, Towns and Towns Program; and

WHEREAS, the Town must appoint an Environmental Certifying Officer to be responsible for the activities associated with the preparation of the ERR;

NOW, THEREFORE, BE IT

RESOLVED, that the Supervisor of the Town of Martinsburg is hereby designated as the Certifying Officer for the Town's ERR; and be it further

RESOLVED, that the Supervisor is authorized to sign all necessary certifications leading to the completion of the ERR.

The question of the adoption of the foregoing resolution was duly put to a vote and upon roll call, the vote was as follows:

Supervisor Thisse – aye

Councilman Jantzi – aye

Councilman Karelus – aye

Councilman McGrath – absent

Councilman Allen - absent

The foregoing resolution was thereupon declared duly adopted.

Councilman Jantzi made a motion, seconded by Councilman Karelus to approve the following resolution regarding the Town of Martinsburg Glenfield Sewer District Wastewater Treatment Plant and Sewer Collection System Improvements Project:

RESOLUTION AUTHORIZING THE TOWN OF MARTINSBURG TOWN BOARD TO SCHEDULE AND HOLD A PUBLIC HEARING

WHEREAS, The Town of Martinsburg (Town) is proposing the Town of Martinsburg Hamlet of Glenfield Wastewater Treatment Plant and Sewer Collection System Project (Project), located in the Town of Martinsburg, Lewis County, New York; and

WHEREAS, it is the intent of the Town of Martinsburg Town Board to schedule a public hearing to discuss applying for a Community Development Block Grant for the Project.

NOW, THEREFORE, BE IT

RESOLVED AND DETERMINED, that the Town Board may authorize a Public Hearing to discuss community development needs, and to discuss the possible submission of one or more Community Development Block Grant (CDBG) applications for the 2022 program year.

The question of the adoption of the foregoing resolution was duly put to a vote, and the vote was as follows:

Supervisor Thisse – aye

Councilman Jantzi – aye

Councilman Karelus – aye

Councilman McGrath – absent

Councilman Allen – absent

The foregoing resolution was thereupon declared duly adopted.

GLENFIELD WATER PROJECT

Supervisor Thisse reported that we still need two easements signed.

Discussion was held on a letter from Claude Curley, Dept. of Health District Engineer, stating that” if the town goes with Reverse Osmosis as the softening alternative for the water improvement project, the system will need to be under the responsible charge of a 2B operator. Assistant operators may continue to hold Grade C certification”. The board discussed how much more training our men would have to take.

LED STREET LIGHTING

National Grid needs a letter from the town requesting permission to place town owned streetlights on their poles.

Attorney Russell reported that the Junkyard Law has been filed with the State. The IMA with the County has not been completed.

The new phone system has been installed. We have no maintenance contract with them at this point.

8:00 PM Councilman Michael McGrath arrived.

Supervisor Thisse reported that the current wind and solar PILOTS aren’t paid this year because they were not up and running prior to “tax day”.

8:10 PM Councilman Brad Allen arrived.

Discussion was held regarding emails from Lauryn Tabolt, Community Development Specialist with the Lewis County Planning Department. She is requesting we go to the website and update our action items in regard to our 2020 Hazard Mitigation Plan. She also sent an email regarding the 28 wifi access points that will be going up around the County. The

Town of Martinsburg recreation area and Town of Martinsburg Offices have been identified as appropriate locations to install access points.

Discussion was held on a right of way across Mike McGraths property on the Glendale Road to the Martinsburg water tower on Whitaker Road.

Discussion was held on bleacher repairs per NYMIR insurance recommendations. Supervisor Thisse said he had some ideas on how to meet their requirements. The Town has some topsoil stockpiled and there was some discussion on what the price would be if someone wanted to buy it.

Councilman McGrath made a motion, seconded by Councilman Allen to go into executive session at 8:30 to discuss litigation. All were in favor. Motion carried.

Councilman Allen made a motion, seconded by Councilman Jantzi to leave executive session at 9:15 PM and to adjourn. All were in favor. Motion carried.

Respectfully submitted,

Mary Kelley, Town Clerk