

January 15, 2020

REGULAR MEETING

The regular meeting of the Martinsburg Town Board was held Wednesday, January 15, 2020 at 7:00 PM at the Municipal Offices, Cemetery Road, Martinsburg. Present were: Supervisor Terrence Thisse; Councilmen Janusz Karelus; Brad Allen and Darren Jantzi; Highway Superintendent Tyler Jones; Town Clerk Mary Kelley; Anthony Young and Brett McVoy from Barton and Loguidice; CTHC circuit rider Beth Steria. Absent: Attorney Joseph Russell; Councilman Michael McGrath.

MINUTES

The minutes were emailed to the board prior to the meeting. Supervisor Thisse asked to add "short term" when discussing investments. Councilman Karelus made a motion, seconded by Councilman Jantzi to approve the minutes, as amended, of the last meetings as presented. All were in favor. Motion carried.

BILLS – Abstract 01-2020

General:	Voucher #1-29	\$ 40,611.31
Highway:	Voucher #1-17	\$ 16,679.33
Glenfield Water:	Voucher #1-11	\$ 30,781.41
Glenfield Sewer:	Voucher #1-3	\$ 427.07
Martinsburg Water #1:	Voucher #1-4	\$ 633.83
Martinsburg Water #2:	Voucher #1	\$ 85.28
Whitaker Park:	Voucher #1	\$ 506.75

After some discussion and questions regarding the bills, Councilman Karelus made a motion, seconded by Councilman Jantzi to approve payment of the bills as presented. All were in favor. Motion carried.

TOWN CLERK REPORT

Councilman Allen made a motion, seconded by Councilman Karelus to accept the Town Clerk report for December, 2019. Total State and Local revenues totaled \$6,523.24. All were in favor. Motion carried.

PRIVILEGE OF THE FLOOR – No comments.

COOPERATIVE TUG HILL COUNCIL

Ms. Steria reported on Tug Hill Land Trust upcoming outings; NYS Archives webinars; workshop on procuring energy supply services at a better price; and the Tug Hill Commission JCC local government conference.

LEWIS COUNTY LEGISLATOR

Mr. Kulzer handed out a draft Lewis County Special Event Permit for the board to review. It would cover ATV events sponsored by local clubs that use Town/County Roads. County committees are working on capital planning projects; reported a savings of \$130,000 in 2019 by having the solar array at the County Safety Building.

Councilman Karelus audited September, October and November accountant bank statements and found them to be in order.

HIGHWAY

Discussion was held on damage done to the new municipal building heating system. When workers from Hyde-Stone were working on the system, they turned off the water feed to the boiler which caused the damage. Supervisor Thisse will talk to Hyde-Stone.

A discussion was held on low volume roads and amending our local development law to adopt new legislation. Attorney Russell will draw up the necessary paperwork to be introduced at our next meeting.

GLENFIELD WATER

Mr. McVoy gave an update on the Glenfield Water Improvement project. Discussion was held on the water line to Joan Nagy's house on River St. She wants it to her house as the easement indicates. There was concern about tearing up the existing sidewalk. Discussion was held on meter hookups.

Mr. Young reported that the existing RD loan we have for Glenfield Water improvements cannot be rolled over or combined with the new long term loan with EFC.

Discussion was held on putting a flow meter in a manhole on the line going into the pump station in Glenfield. Mr. Young suggested using the Town's \$6,000 local share of grant to do this. Arold Construction gave a proposal of \$6,000 to provide continuous flow monitoring in one location for a period of one month.

Supervisor Thisse gave an update on LED street lighting. He is still waiting for a quote from National Grid.

SNOW BELT HOUSING

Cheryl Shenkle-O'Neill from Snow Belt Housing has asked the town's support for a funding application for a home improvement program. Councilman Jantzi made a motion, seconded by Councilman Karelus for the Supervisor to sign a letter stating that the Town of Martinsburg supports Snow Belt Housing Company, Inc. funding application to New York State Affordable Housing Corporation for a countywide owner-occupied home improvement program. All were in favor. Motion carried.

Councilman Jantzi made a motion, seconded by Councilman Allen to appoint John Young as a second Deputy Dog Control Officer. All were in favor. Motion carried.

RESERVE ACCOUNTS

Councilman Allen made a motion, seconded by Councilman Karelus to use \$115,000 in unexpended budget balances as follows:

- Contingency and Tax Stabilization Reserve – GML6-E \$100,000
- Municipal Building Reserve – Old Town Hall – GMLC-C \$ 15,000

Roll call vote: Supervisor Thisse – aye
Councilman Allen – aye
Councilman Jantzi – aye
Councilman Karelus – aye
Councilman McGrath – absent Motion carried.

Supervisor Thisse reported on repair needed on the old town hall such as coating the roof and fixing the creosote leak in the office.

The Clerk received a complaint on the deteriorating condition of a property on State Route 26 in the hamlet of Martinsburg – tax parcel #243.00-01-16.110. The Clerk is to have the Code Enforcement Officer investigate the complaint.

WHITAKER PARK

Superintendent Steve Hirschey reported that a tree fell on the swing set at Whitaker Park. He priced some swing sets. They were anywhere from \$1500 to \$2700. Councilman Allen made a motion, seconded by Councilman Jantzi authorizing Mr. Hirschey to purchase one, including a tether ball, for \$1598 total including shipping. All were in favor. Motion carried.

Discussion was held on a disputed bill from Countryside Vet for a dog picked up by Dog Control at Whetstone Reservoir. Clerk is to send a letter to them stating that the Town feels we should not be responsible to pay the bill when the State Troopers know who the owner of the dog is.

Councilman Allen made a motion, seconded by Councilman Karelus to go into executive session at 8:15 PM to discuss negotiations. All were in favor. Motion carried.

Councilman Karelus made a motion, seconded by Councilman Allen to leave executive session at 8:40 PM and return to regular meeting. All were in favor. Motion carried.

Discussion was held on an agreement between the Town and Barnes Corners Sno-Pals Snowmobile Club. The agreement is to address issues and inconveniences to the Town each year as a result of a Snirt Run held annually. Councilman Jantzi made a motion, seconded by Councilman Karelus to accept the latest amended agreement with a change to the wording: "donation" should be changed to "payment" and their insurance policy must be approved by Attorney Russell.

Roll Call Vote: Supervisor Thisse – abstained
 Councilman Allen – aye
 Councilman Jantzi – aye
 Councilman Karelus – aye
 Councilman McGrath – absent

Motion carried.

Councilman Jantzi made a motion, seconded by Councilman Allen to adjourn at 8:45 PM. All were in favor. Motion carried.

Respectfully submitted,

Mary Kelley, Town Clerk