

December 15, 2021

REGULAR MEETING

The regular monthly meeting of the Martinsburg Town Board was held on Wednesday, December 15, 2021, at 7:00 PM, at the Municipal Offices on Cemetery Road. Present: Supervisor Terrence Thisse; Councilmen Janusz Karelus and Brad Allen; Highway Superintendent Tyler Jones; Town Clerk Mary Kelley; Tax Collector Deanna Doviak; CTHC Circuit Riders Beth Steria and Angie Kimball; Kyle Smithling and John Schwartzentruber, Martinsburg Vol. Fire Department; Gordon Yancey. Absent: Councilmen Michael McGrath and Darren Jantzi; Attorney Joseph Russell.

MINUTES

The minutes of the previous meeting were emailed to the board prior to the meeting. Councilman Karelus made a motion, seconded by Councilman Allen to approve the minutes of the last meeting as presented. All were in favor. Motion carried.

BILLS – Abstract #12-2021

General:	Voucher #248-269	\$ 6,554.56
Highway:	Voucher #218-244	\$118,385.02
Glenfield Water:	Voucher #75-79	\$ 18,119.51
Glenfield Sewer:	Voucher #49-51	\$ 326.07
Martinsburg Water #1:	Voucher #66-71	\$ 788.08
Street Lighting:	Voucher #22-23	\$ 876.37

There was some discussion on the bills. The R. J. Hulbert bill from October that was held out (\$1258.00) was approved from Glenfield Water fund for \$998.00. Councilman Karelus made a motion, seconded by Councilman Allen to pay bills as presented. All were in favor. Motion carried.

COUNTY LEGISLATOR – No one present.

PRIVILEGE OF THE FLOOR

Mr. Smithling and Mr. Schwartzentruber asked Supervisor Thisse if he had any tax maps showing assessed value of people in the fire protection district. He is working on it.

They also asked about PILOT money from the Roaring Brook Wind Project and the solar projects. Supervisor Thisse explained that it will be another year before any money will be realized from these projects.

Mr. Smithling reported that the water meter in his barn isn't working and wants it fixed. The wires are unhooked. Perhaps need a new touch pad. For health reasons, they don't want people walking into the barn to read the meter. Mr. Jones will get the meter repaired.

TOWN CLERK REPORT

The Town Clerk report for November was presented. Councilman Allen made a motion, seconded by Councilman Karelus to accept the November Town Clerk report. Total State and Local revenues were \$4,573.89. All were in favor. Motion carried.

TUG HILL COMMISSION

Mrs. Steria gave an update on upcoming events:

- Association of Towns 2022 newly elected officials training online school
- Tug Hill Tomorrow Land Trust events
- Local Roads Program webinars
- NYS DEC vaccine incentive
- NYS Archives – Each government type will be assigned a Records Advisory Officer

- NYS Dept of State Division of Local Government Services will have webinars on planning and zoning training.
- NYS DOH and NYS DEC announced that technical assistance is available to communities that apply to develop and initiate implementation of the drinking water source protection program (DWSP2)

Supervisor Thisse made a motion, seconded by Councilman Karelus, for a resolution recognizing the fact that Greg Kulzer has served as Legislator for District #7, which includes the Town of Martinsburg, for the past eight years. He worked closely with the board and attended most monthly meetings. The board would like to thank Mr. Kulzer for his commitment to serving his constituents and dedication as a Legislator. All were in favor. Motion carried.

#### HIGHWAY

The 2019 F250 XLT was previously advertised for sale. The board wants to extend the time to receive bids to January 18, 2022, with a minimum bid of \$37,000. Bids to be opened at the next regular meeting.

Mr. Allen made a motion, seconded by Mr. Karelus authorizing the Supervisor, Superintendent and Councilmen to sign an expenditure of highway monies as requested by the Lewis County Highway Department. All were in favor. Motion carried.

The hourly wage of part-time employees was discussed.

#### GLENFIELD WATER PROJECT

The engineers reported that we are still waiting for water test results for the reverse osmosis process to address the hardness of the water. A right of way will need to be obtained from the old water treatment plant to the new treatment plant. Supervisor Thisse will reach out to the property owners.

#### DOG CONTROL

Discussion was held on a request from the Town of Greig to share our dog control officer. We would need an intermunicipal agreement to address mileage and use of our equipment. It was suggested that a flat rate of \$20 be charged for equipment, phone, etc. plus a set mileage rate.

It was reported that a large tree branch is down in the West Martinsburg Cemetery. Tom Freeman said he would cut it up and take the wood.

Supervisor Thisse reported that the Town received a Lewis County Façade and Streetscape Improvement Program grant to purchase and install one decorative bench at the old Martinsburg Town Hall and three benches at the General Martin Memorial Playground and to purchase one bike rack at the playground. The town was awarded \$3,628.64 and the town will provide \$1,209.55. Councilman Allen made a motion, seconded by Councilman Karelus to sign an agreement with Lewis County for the program. All were in favor. Motion carried.

#### COVID MASK POLICY

Because of ongoing Covid infections in the State, the Department of Health has a mask mandate:

- Masks will be required to be worn in all indoor public places unless businesses or venues implement a vaccine requirement
- The new business and venue requirements extend to both patrons and staff
- This measure is effective December 13, 2021 until January 15, 2022, after which the State will re-evaluate based on current conditions

Councilman Allen made a motion, seconded by Councilman Karelus for Town policy to be that all people must be masked to enter the building regardless of vaccination status until January 15, 2022 when we get more direction from the State. All were in favor. Motion carried.

WHITAKER PARK

Rates for camping at Whitaker Park were discussed. Councilman Allen made a motion, seconded by Councilman Karelus to raise the camping rates at Whitaker Park to \$10 per tent and \$15 per RV. All were in favor. Motion carried.

Supervisor Thisse is concerned about the paperwork requirements for Annual Reporting on the ARPA (American Plan Rescue Act). He will check to see how much it would cost to hire an accountant to do it.

An end of the year meeting will be held Wednesday, December 29 at 5:00 PM and an Organizational Meeting will be held on Wednesday, January 5, 2022 at 5:00 PM.

Councilman Allen made a motion, seconded by Councilman Karelus to adjourn at 8:30 PM. All were in favor. Motion carried.

Respectfully submitted,

Mary Kelley, Town Clerk