

The regular meeting of the Martinsburg Town Board was held on Wednesday, August 17, 2022 at the Municipal Offices on Cemetery Road and called to order at 7:00 PM. Present were: Supervisor Terrence Thisse; Councilman Janusz Karelus; Town Clerk Mary Kelley; Attorney Joseph Russell; CTHC circuit rider Beth Steria; County Legislator Josh Leviker; Gordon Yancey and Tom Freeman. Absent: Councilmen Brad Allen, Darren Jantzi and Michael McGrath; Highway Superintendent Tyler Jones.

Since there was not a quorum present, the minutes and bills were tabled.

#### PRIVILEGE OF THE FOOR

Tom Freeman asked about people living on the Graves Road and the town plowing it. Supervisor Thisse explained that if someone wants to live year round on a seasonal road, the town is obligated to plow that road, but the same is not true on a minimum maintenance road. Mr. Freeman questioned why the town was building up Keener/Graves Road so much. Supervisor Thisse explained that we are trying to get all the hill roads paved for easier maintenance. There is a lot of truck (farmers) traffic. Mr. Freeman mentioned that a lot of stone has washed out on Centerville Road and needs a better drainage ditch. Supervisor Thisse said he would check it out.

#### TUG HILL COOPERATIVE COUNCIL

Ms. Steria reported on the following:

- Planning/Zoning Board training
- Cornell Local Roads ongoing webinars
- NY Forward – grants for smaller and rural communities
- Solar Development webinars
- Forest tax law changes
- State Comptroller accounting schools

#### COUNTY LEGISLATOR REPORT

Mr. Leviker reported that:

- Lewis County legislators have a Draft Intermunicipal Agreement ready for review regarding the County Special Event law. The town may opt in by passing a resolution to adopt Local Law 3-2022 “County Event Law”
- The County has established a motorized recreational road fund for damages to town roads received by special events
- Lewis County is discussing setting aside funding for “way finding signage” to pay for signage for ATV/Snowmobile organizations
- County radios have been installed at the county highway department and the old mobile radios are being removed and the 911 center will look to schedule installation with municipalities
- Discussion on school resource officers
- Work on DSS and highway garage buildings is underway. All departments from DSS building have been relocated to the old Glenfield School building
- County employees will receive a 3% one time retention incentive payment – excluding County Attorney, County Manager and elected officials
- Excess county sales tax will be distributed to all municipalities. Martinsburg will receive \$34,595
- A new AED device has been installed in the vestibule area of the Turin Ridge Riders Groomer barn on Carpenter Road

Supervisor Thisse reported:

- LED punch list is done. Waiting for National Grid to approve three new lights in the Town of Martinsburg – one by the Whitaker Park entrance and two on Glendale/Glenfield Road(s)

- Need a policy for users of the field day grounds the town purchased from Glenfield Fire Department
- The Streetscape/Façade grant has been completed

#### GLENFIELD WATER PROJECT UPDATE

Discussed reverse osmosis water softening techniques with concentrate discharge to sewer plant

GLENFIELD SEWER PROJECT – need to pass a resolution to apply for a WIIA grant if/when we have a quorum present.

#### WHITAKER PARK

The Tug Hill Commission has worked with the town to do a NYS Consolidated Funding Application under the Office of Parks, Preservation and Heritage Grants. The grant will be to hire professional services to help in planning and re-imaging the playground, ball field, campground and trail system.

Discussion was held on the David Hosler property, adjacent to the Municipal Offices. The property is being sold to Steve Houck and there is a property fence to be finished and some other paperwork.

Discussion was held on the use of ARPA funds. Supervisor Thisse suggested some money could be used towards the purchase of equipment for ZOOM presentations, etc.

Supervisor Thisse gave an update on reserve funds. He will be investing in Treasury Bills at 2.837932 % interest. CD rate is currently 0.15 %.

Property maps have been finished (three) for the fire departments which show parcel owners and first response areas.

Discussion was held on changing electricity providers. Lewis County has recommended Community Choice Aggregate. Supervisor Thisse says he would like more information.

Sally Young asked if Veteran flags could be hung in Martinsburg, similar to what is being done in other towns. The board said they would research it. Legislator Leviker said he would send the Clerk information that he has regarding purchasing the flags.

Discussion was held on a vacancy on the Planning Board.

8:10 PM Councilman Michael McGrath arrived.

Mr. Freeman said he had a concern about the highway employees taking cell phone videos while plowing in the winter. They can't be paying attention if filming.

Councilman Karelus made a motion, seconded by Councilman McGrath to go into executive session at 8:15 PM to discuss litigation. All were in favor. Motion carried.

Councilman Karelus made a motion, seconded by Councilman McGrath to leave executive session at 8:25 PM and return to regular meeting. All were in favor. Motion carried.

#### MINUTES

Councilman Karelus made a motion, seconded by Councilman McGrath to approve the minutes of the last meeting as presented. All were in favor. Motion carried.

BILLS – Abstract #8-2022

General:	Voucher #175-200	\$11,591.13
Highway:	Voucher #141-159	\$71,536.30
Glenfield Water:	Voucher #44-50	\$12,455.46
Glenfield Sewer:	Voucher #36-40	\$ 4,381.98
Martinsburg Water #1:	Voucher #37-41	\$ 566.48
Street Lighting:	Voucher #7-8	\$ 399.72
Whitaker Park:	Voucher #36-43	\$ 1,339.67

After some discussion, Councilman McGrath made a motion, seconded by Councilman Karelus to approve payment of the bills as presented. All were in favor. Motion carried.

TOWN CLERK REPORT

Councilman Karelus made a motion, seconded by Councilman McGrath to accept the Town Clerk Report for July as presented. Total State and Local Revenues totaled \$25,158.60. All were in favor. Motion carried.

Glenfield Sewer WIIA resolution – Councilman Karelus made a motion to adopt the following resolution, seconded by Councilman McGrath:

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF MARTINSBURG  
AUTHORIZING SUBMISSION OF A NEW YORK STATE WATER INFRASTRUCTURE IMPROVEMENT ACT (WIIA) GRANT  
APPLICATION FOR THE TOWN OF MARTINSBURG WASTEWATER COLLECTION & TREATMENT SYSTEM  
IMPROVEMENTS PROJECT AND DISINFECTION PROJECT**

**WHEREAS**, the Town Board of the Town of Martinsburg duly caused to be prepared a Preliminary Engineering Report (PER) recommending improvements to the Town wastewater collection and treatment system; and

**WHEREAS**, the proposed improvements to such collection and treatment system improvements include; a new 20,000-gallon septic tank, two (2) sand bed filters, a new UV disinfection system and further I&I investigations; and

**WHEREAS**, the plan shows the estimated costs of these improvements to be \$1,400,000; and

**WHEREAS**, the Town, as a local agency pursuant to the New York State Environmental Quality Review Act (“SEQRA”), ECL Section 8-0101, *et seq.*, and implementing regulations, 6 NYCRR Part 617 (the “Regulations”), having reviewed the impact of the rehabilitation work comprising the Project upon the environment has determined by resolution adopted July 16, 2020 that the Project is a “Type I Action” that will not result in any significant adverse impacts to the environment; and

**WHEREAS**, the Town Board adopted a bond resolution dated September 16, 2020 authorizing the issuance of serial bonds of the Town of Martinsburg, Lewis County, New York in an aggregate principal amount not to exceed \$2,000,000.

**WHEREAS**, the Town Board now desires to pursue grant funding for the project under the New York State Water Infrastructure Improvement Act (WIIA) program.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Martinsburg, Lewis County, New York, authorizes the submission of a New York State Water Infrastructure Improvement Act (WIIA) grant application; and

**BE IT FURTHER RESOLVED**, that the Town Supervisor is hereby authorized to submit an application on behalf of the Town for grant funding under the New York State Water Infrastructure Improvement Act (WIIA) Program, and to execute any agreements, instruments or other documents in connection with the Town’s acceptance of any such grants and/or the funding thereof; and

**BE IT FURTHER RESOLVED**, that the Town Supervisor may authorize any required local match required with respect to financing or grants awarded to the Town for the Project through the use of cash and/or in-kind services; and

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately.

All were in favor. Motion carried.

Supervisor Thisse received a letter from the Town of Greig requesting that the Swim Program be moved to South Lewis Central School. Councilman McGrath made a motion, seconded by Councilman Karelus that the Summer Swim Program, which previously was run by the Town of Greig, will now be at South Lewis Central School. All were in favor. Motion carried.

Councilman Karelus audited the accountants bank statements for January, February and March, 2022.

There being no further business, Councilman Karelus made a motion, seconded by Councilman McGrath to adjourn at 8:30 PM. All were in favor. Motion carried.

Respectfully submitted,

Mary Kelley, Town Clerk